

# County of Bernalillo

## State of New Mexico

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### Purchasing Department

ONE CIVIC PLAZA, N.W.  
ALBUQUERQUE, NM 87102  
(505) 468-7013  
FAX (505) 468-7067

DATE: July 15, 2010

ATTN: ALL PROSPECTIVE OFFERORS

FROM: Natara Landrau, Buyer

**SUBJ: REQUEST FOR BID (RFB) #0034-10-NL,  
FOOD PRODUCTS AND NON-DURABLE KITCHEN SUPPLIES**

The Bernalillo County Purchasing Department, on behalf of the Bernalillo County Youth Services Center and Metropolitan Detention Center, is requesting sealed bids to provide Food Products and Non-Durable Kitchen Supplies on an as needed basis.

Pertinent RFB Documents can be downloaded through the Purchasing Department's website at no cost to registered vendors. Vendors not registered are welcome to register through the Purchasing Department's website, [www.bernco.gov](http://www.bernco.gov) and pay the required fee of \$50.00 plus a convenience fee of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Jacque Little at (505) 468-7387, or by e-mail: [jlittle@bernco.gov](mailto:jlittle@bernco.gov) to request a hard copy of the RFB documents at a cost of 50 cents per page.

Sealed bids must be addressed and delivered, no later than 2:00 p.m. (local time) on August 5, 2010 to the Bernalillo County Purchasing Department, One Civic Plaza NW, 10<sup>th</sup> Floor – Room 10010, Albuquerque, New Mexico 87102. The Purchasing Department will date and time stamp the sealed envelopes upon receipt. Delivery of bids is the sole responsibility of the bidder. Bids received after this date and time will be returned unopened. Bids will be opened and publicly read aloud immediately after the specified closing time.

xc: RFB File #0034-10-NL